

Notice of Data Security Incident

Mount Kisco, New York – June 26, 2024 – The Mount Kisco Surgery Center LLC d/b/a The Ambulatory Surgery Center of Westchester (“ASCW”), has learned of a data security incident that may have impacted data belonging to certain current and former employees and patients.

On November 3, 2023, ASCW discovered unusual activity in one employee’s email account. Upon discovering this activity, it immediately took steps to secure the account. ASCW also engaged a digital forensics and incident response firm to conduct an investigation to determine why any data within the mailbox may have been affected. The investigation determined that certain files stored within the email accounts were accessed between October 23, 2023, and November 3, 2023.

ASCW then undertook a comprehensive review of the potentially affected data. On May 30, 2024, ASCW identified that certain individuals’ personal and/or protected health information was contained in the account. The potentially affected information may include individuals’ names, Social Security numbers, driver’s license or state identification numbers, dates of birth, medical information, including diagnosis information, treatment information, and prescription information, and health insurance information, including claim information and health insurance ID numbers, and financial account information. On June 26, 2024, ASCW provided written notification of the incident via US mail to impacted individuals.

ASCW has implemented additional measures to enhance network security and minimize the risk of a similar incident occurring in the future.

ASCW has established a toll-free call center to answer questions about the incident and to address related concerns. Call center representatives are available Monday through Friday between 9 am – 9 pm EST and can be reached at 1-888-715-8252.

The privacy and protection of personal and protected health information is a top priority for ASCW, which deeply regrets any inconvenience or concern this incident may cause.

While we are not aware of the misuse of any potentially affected individual’s information, we are providing the following information to help those wanting to know more about steps they can take to protect themselves and their personal information:

What steps can I take to protect my personal information?

- Please notify your financial institution immediately if you detect any suspicious activity on any of your accounts, including unauthorized transactions or new accounts opened in your name that you do not recognize. You should also promptly report any fraudulent activity or any suspected incidents of identity theft to proper law enforcement authorities.
- You can request a copy of your credit report, free of charge, directly from each of the three nationwide credit reporting agencies. To do so, free of charge once every 12 months, please visit www.annualcreditreport.com or call toll-free at 1-877-322-8228. Contact information for the three nationwide credit reporting agencies is listed at the bottom of this page.
- You can take steps recommended by the Federal Trade Commission to protect yourself from identity theft. The FTC’s website offers helpful information at www.ftc.gov/idtheft.
- Additional information on what you can do to better protect yourself is included in your notification letter.

How do I obtain a copy of my credit report?

You can obtain a copy of your credit report, free of charge, directly from each of the three nationwide credit reporting agencies. To order your credit report, free of charge once every 12 months, please visit www.annualcreditreport.com or call toll-free at 1-877-322-8228. Use the following contact information for the three nationwide credit reporting agencies:

TransUnion

P.O. Box 1000
Chester, PA 19016
1-800-916-8800
www.transunion.com

Experian

P.O. Box 9532
Allen, TX 75013
1-888-397-3742
www.experian.com

Equifax

P.O. Box 105851
Atlanta, GA 30348
1-800-685-1111
www.equifax.com

How do I put a fraud alert on my account?

You may consider placing a fraud alert on your credit report. This fraud alert statement informs creditors of possible fraudulent activity within your report and requests that your creditor contact you prior to establishing any accounts in your name. To place a fraud alert on your credit report, contact Equifax, Experian, or TransUnion and follow the Fraud Victims instructions. To place a fraud alert on your credit accounts, contact your financial institution or credit provider. Contact information for the three nationwide credit reporting agencies is included in the letter and is also listed at the bottom of this page.

How do I put a security freeze on my credit reports?

You also have the right to place a security freeze on your credit report. A security freeze is intended to prevent credit, loans, and services from being approved in your name without your consent. To place a security freeze on your credit report, you need to request each consumer reporting agency. You may make that request by certified mail, overnight mail, regular stamped mail, or online by following the instructions located at the websites listed below. You will need to provide the following information when requesting a security freeze (note that if you are making a request for your spouse, this information must be provided for him/her as well): (1) full name, with middle initial and any suffixes; (2) Social Security number; (3) date of birth; (4) address. You may also be asked to provide other personal information such as your email address, a copy of a government-issued identification card, and a copy of a recent utility bill or bank or insurance statement. It is essential that each copy be legible, and display your name, current mailing address, and the date of issue. There is no charge to place, lift, or remove a freeze. You may obtain a security freeze by contacting any one or more of the following national consumer reporting agencies:

Equifax Security Freeze

PO Box 105788
Atlanta, GA 30348
1-800-685-1111

Experian Security Freeze

PO Box 9554
Allen, TX 75013
1-888-397-3742

TransUnion (FVAD)

PO Box 2000
Chester, PA 19022
1-800-909-8872

What should I do if my family member was involved in the incident and is deceased?

You may choose to notify the three major credit bureaus, Equifax, Experian, and Trans Union, and request they flag the deceased credit file. This will prevent the credit file information from being used to open credit. To make this request, mail a copy of your family member's death certificate to each company at the addresses below or upload it to them online.

Equifax Information Services

PO Box 105139
Atlanta, GA 30348-5139
1-800-685-1111
www.equifax.com

Experian Consumer Assistance

PO Box 4500
Allen, TX 75013
1-888-397-3742
www.experian.com

TransUnion

PO Box 2000
Chester, PA 19016
1-800-909-8872
www.transunion.com